



Agenda item:

[No.]

Cabinet

14 December 2010

Report Title. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS

Report of the Assistant Chief Executive (People & Organisational Development)

Signed :

Contact Officer : Richard Burbidge

Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**

Report for: **Information**

1. Purpose of the report

1.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.

1.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £100,000) taken during the same period are also detailed.

2. Introduction by Cabinet Member (if necessary)

2.1. Not applicable

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. These are contained in the individual action forms.

<p>4. Recommendations</p> <p>4.1. That the report be noted</p>
<p>5. Reason for recommendation(s)</p> <p>5.1. Not applicable.</p>
<p>6. Other options considered</p> <p>6.1. Not applicable</p>
<p>7. Summary</p> <p>7.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.</p> <p>7.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £100,000) taken during the same period are also detailed.</p>
<p>8. Chief Financial Officer Comments</p> <p>8.1. Where appropriate these are contained in the individual delegations.</p>
<p>9. Head of Legal Services Comments</p> <p>9.1. Where appropriate these are contained in the individual delegations.</p>
<p>10. Head of Procurement Comments – [Required for Procurement Committee]</p> <p>10.1. Not applicable</p>
<p>11. Equalities & Community Cohesion Comments</p> <p>11.1. Where appropriate these are contained in the individual consultation forms.</p>

12. Consultation

12.1. Where appropriate details are contained in the individual consultation forms.

13. Service Financial Comments

13.1. Where appropriate details are contained in the individual consultation forms.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers

The following background papers were used in the preparation of this report;

Delegated Decisions and Significant Action Forms

Those marked with ♦ contain exempt information and are not available for public inspection.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

DIRECTOR OF ADULT, CULTURE AND COMMUNITY SERVICES


Significant decisions - Delegated Action –October 2010

◆ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	04.10.10	Supported People establishment changes	agreed
2.	28.10.10	HALS fee increases	agreed
3.			

Delegated Action

	Number
12.10.10: Contract Asian Carers, BME Carers, Mental Health Carers contracts	1 each
19.10.10: CSO 14.01 and 11.02 Living Well HIV Secondary Prevention Service	1
19.10.10: CSO 6.04 and 7 Enfield and Haringey HIV Prevention Programme for Secondary Schools	1
25.10.10: CSO 6.03 Equals Training	1
25.10.10: CSO 6.04 Plant Room Elevator Project – Tottenham Green Leisure Centre	1

Submission authorised by: 

Mun Thong Phung

Director of Adult, Culture and Community Services

Date: 1st November 2010

DIRECTOR OF CYPS

Significant decisions - Delegated Action October 2010

◆ Denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	25.10.10	Provision of Parent Partnership Service	Contract to be awarded to The Markfield Project Ltd
2.	25.10.10	Provision of Education Business Partnership Services	Contract to be awarded to Haringey Education Business Partnership Ltd. for 12 months

Delegated Action

Type	Number
6.04	PSHEe and Healthy Schools support
11.02	Children's Centre database South Haringay Pool Building- Roof Repairs Chestnuts Primary School – Refurbishment of former external toilet block to form playroom Earlsmead Primary – new block roofing works
13.01a	Extension of contract – Independent Investigating Officers for complaints procedures

Submission authorised by:



Peter Lewis, Director CYPS

DIRECTOR OF URBAN ENVIRONMENT

Significant decisions - Delegated Action 2010/11

◆ Denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	23 June 2010	Replacement of server to Coroners IT System	Approval to implement the Contract Standing Order stating that formal tendering is not appropriate in order to secure value for money for the Council and to purchase the new high capacity server for the new Coroner's Court who moved from Hornsey Coroners Court to offices based at Barnet. This was expected once the two offices same together – this purchase can be made within the budget. The cost of supporting the coroner is apportioned to 5 jurisdiction authorities (includes Haringey) who are invoiced quarterly
2.	30 June 2010	Report of Statutory Consultation for the proposed expansion of Haringey's car club scheme	To proceed with the recommendations following statutory consultation carried out between March and May 2010 - To seek approval for the introduction of 40 car club parking bays at 33 locations listed in item 11.3 of the report. Vehicles have been delivered and the scheme is operational.
3.	30 June 2010	Restructure of UE Director's Office	To delete the post of Assistant Director Business Improvement and Strategy, delete the post of Administrative Assistant, delete the post of Executive Policy Officer, delete the post of Policy and Projects Officer and the creation of new posts of Head of Director's Office and Directorate Business Manager. Transfer of Better haringey Programme Manager and Better haringey Project Officer to Front Line Services.
4.	13 July 2010	Approval of award of contract: the provision of two mobile enforcement vehicles complete with CCTV equipment for the enforcement of parking and moving traffic contraventions	Approval to award contract for the provision of two mobile enforcement vehicles complete with CCTV equipment for the enforcement of parking and moving traffic contraventions to OnTime Parking Solutions for a period of 2 years with an option to extend for a further 1 year period.
5.	16 July 2010	North London Pledge 2	A new LDA funded sustainable employment programme across the ULV is to be managed by Haringey Council from February 2010 for an 18 month period which will lead to 400 sustained jobs across the sub-region. The value of the contract is £2 million.
6.	26 July 2010	Palace Gates 20 mph Zone & Traffic Management Scheme	Approval to implement the 20 mph Zone and traffic calming scheme proposals for the Palace Gates area. This scheme forms part of the package of A406 complementary traffic management and calming measures being implemented in Haringey and Enfield designed dissuade drivers from rat-running through neighbouring roads. This project is funded by Transport for London and is currently in its 5 th year. Statutory Consultation was conducted in March 2010.
7.	27 July 2010	Authority to vary the Nuisance Vehicle Contract	Approval to issue a variation under CSO 13.01 (b) to deliver efficiencies and reduce the annual cost of the contract.

DIRECTOR OF URBAN ENVIRONMENT

Significant decisions - Delegated Action 2010/11

◆ Denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
8.	13 August	Restructure of Strategic & Community Housing Service	Deletion of 18 posts in order to achieve 2010/11 pre-agreed savings target.
9.	16 August 2010	Review of policy on the joint use of CCTV Cameras	Approval to implement the review of Councils policy on the joint use of CCTV cameras – involving using CCTV cameras to enforce parking and traffic contraventions up to 11pm Monday to Sunday bringing this enforcement stream in line with the on-street enforcement operation.
10.	16 August 2010	Changes to the CCTV Parking and Traffic service organisational structure	To seek approval to implement changes to working patterns and organisational structure of the Parking and Traffic CCTV team, to improve efficiency.
11.	2 September 2010	Changes to Haringey Council's Letting Policy	To seek approval to implement changes to Haringey Council's Letting Policy using the delegated authority powers. As parts of the existing Lettings Policy are ambiguous and confusing for staff and housing applicants, this opportunity is also being taken to make some other amendments that will assist the consistent interpretation of the Lettings Policy.
12.	2 September 2010	Report of statutory Notification for the introduction of a one-way system along the service road in front of Aylmer Court, N2	To seek approval to proceed with the recommendations in the report. Statutory notification was carried out in July 2010 to introduce a one-way traffic system in Aylmer Road – report sets out officers responses to the objections received during statutory notification. Aylmer Road is a red route under the responsibility of TfL who have provided funding for this work to be carried out.
13.	7 September 2010	Report of Statutory Notification for the extension of Fortis Green CPZ	To seek approval to proceed with the recommendations set out in report. Following the introduction of the East Finchley CPZ (LB Barnet) in 2005 we responded to representations from residents, who highlighted displacement parking pressures as a concern, by introducing the Fortis Green CPZ in 2006. Statutory notification was carried out in July/August 2009 for an extension to the Fortis Green CPZ. Following meetings between the then Cabinet Member and Ward Councillors it was agreed to propose an extension of the Fortis Green CPZ under our fast track policy
14.	17 September 2010	Council mortgage interest rate from 01 October 2010 to 31 March 2011	To seek approval that the Council's declared Local Average Rate of Interest of 7.03% should continue to be applied to all variable rate mortgages with effect from 01 October 2010 to 31 March 2011.
15.	13 October 2010	Addition of one full time and one part time post on a fixed term basis for 1 year in Vulnerable Adults Team	To seek approval for the addition of one full time and one part time post on secondment/fixed term contract basis for 12 months. The posts will be located in the Vulnerable Adults Team and will report to the Vulnerable Adults Team Leader. These posts are to administer the Deposit Guarantee pilot scheme for single people not in priority need, a scheme which has been agreed as action within Haringey Homelessness Strategy.

DIRECTOR OF URBAN ENVIRONMENT

Significant decisions - Delegated Action 2010/11

◆ Denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
16.	18 October 2010	Changes to the Enforcement Response service organisational structure	To seek approval to make amendments to the structure to facilitate changes to pay under the final agreement on single status.
17.	18 October 2010	Provision of school travel planning, child pedestrian training and school crossing patrol service.	To seek approval to enter into an arrangement with Islington Council to provide services as a pilot for shared services for: School travel planning programme, Child pedestrian training & School crossing patrol until 31 March 2011.
18.	18 October 2010	Request for Implementation of Contract Standing Order 6.03 – Waste Management Services	To seek approval to enter into an agreement with the Local Government Improvement and Development Agency to provide facilitation support around the development of the Inter Authority Agreement between the seven North London boroughs and the NLWA.
19.	28 October 2010	Changes to Planning Enforcement service	To seek approval to identify reductions in expenditure in order to avoid a significant overspend in 2010-11. One option identified was reduction in funding for the Planning Enforcement function which has been agreed. Therefore the staffing reductions in this report will ensure that the Planning Enforcement function remains within budget.
20.	1 November 2010	Request for Waiver of Contract Standing Order (CSO) 6.04 (requirement to obtain quotations or tender) under CSO 7 – Contract in respect of Animal Health & Welfare services	To seek approval to let the contract to the City of London in respect of animal health and welfare support for 2010. The cost of this work is part of the licensing budget and can be met with this year's base budget.
21.	1 November 2010	Request for Implementation of Contract Standing Order (CSO) 6.03 – Renewal of contract for the maintenance and support for the Coroner's case management software for the London North Coroners Jurisdiction.	To seek approval the implementation of Contract Standing Order 6.03 stating that formal tendering is not appropriate in order to secure value for money for the Council, and to let the contract for the supply and maintenance of the Coroner's software to Iris Legal Solutions for a period of one year.
22.	10 November 2010	Changes to the S&CHS staffing structure	To seek approval to transfer two Viewing Officer posts to Homes for Haringey structure. The post at Homes for Haringey is to be renamed 'New Tenant Liaison Officer'.

Delegated Action

Type	Number
Request for Waiver of Contract Standing Order (CSO) 6.04 (requirement to obtain quotations or tender) Under CSO7. Director of Urban Environment approved the waiver of Contract Standing Order to let the contract for strategic commissioning support to Mike Tobin Consultancy Project Strategic to complete the Council's Review of Winter Service Plan in 2010 – whilst 80% of this had been completed, this needs to be revised in light of public consultation and updated government guidance.	1
Report of Statutory Notification for proposed alterations to existing parking arrangement in service roads fronting 117-133 Bounds Green Road.	2
Report of Statutory Notification for the proposed introduction of a 'Stop and Shop' scheme in Commerce Road N22. Statutory notification was carried out in July/September 2010 + door-to-door surveys conducted. Approval to introduce 'Stop and Shop' at the lower tariff of £1.00/hr.	3
Report of Statutory Notification for the proposed introduction of a 'Stop and Shop' scheme in Philip Lane, N15. To approve recommendations/feedback from Statutory Notification to introduce parking restrictions + introduce Stop and Shop scheme at a lower tariff.	4.

Submission authorised by:

 6th Dec. 2010

CORPORATE RESOURCES AND CHIEF EXECUTIVE SERVICE

Significant decisions - Delegated Action 2010/11 – October 2010

◆ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1. ◆	06.10.10	Approval for award of contract under CSO 11.02 re: North London Strategic Alliance (NLSA) Water Audit Project.	For the Director of Corporate Resources to award the contract for Water Audit and Cost Recovery.
2. ◆	28.10.10	Approval for award of contract under CSO 8.03 and 11.02 re: Northgate Land & Property – Applications Support.	For the Director of Corporate Resources to award the contract for the continued support for the following applications: iLAP and Public Access, supporting planning and building control; M3 Public Protection, supporting enforcement services and M3 Land Charges and Gazetteer.

Delegated Action

Type	Number
Request for implementation of CSO 6.03 re: Northumberland Park Development (Spurs) – Rights of Light & Valuations Advice, signed by DCR 08.10.10.	1
Request to extend contract sum CSO 13.03 re: Replacement of Gas Fired Boilers and heating Control Upgrades, signed by DCR 08.10.10.	1
Request for waiver of CSO 6.04 Under CSO 7 re: Shaping the future of public services in Haringey focus groups, signed by Assistant Chief Executive, People & OD 19.10.10.	1
Approval for award of contract under CSO 11.02 re: IT Anti Virus Protection, signed by Lead Finance Officer for DCR 21.10.10.	1
Request to waive CSO 6.05 the requirement to tender as allowed under CSO 7.02 (b) and approval to award a contract as allowed under CSO 11.02 re: Electronic Document Management System (ERDMS) (Proof of Concept), signed by DCR 25.10.10.	1
Approval for award of contract under CSO 11.02 re: Remedial Electrical Works (Phase 1), Corporate Landlord Portfolio, signed by DCR 25.10.10.	1
Request to extend the current contract for penetration testing as allowed under CSO 13.01a re: Penetration Testing, signed by DCR 29.10.10.	1

Request for waiver of CSO 6.05 under CSO 7 re: Corporate Property Services, Mail Services, signed by DCR 20.10.10.	1
Approval for award of contract under CSO 11.02 re: Licence to operate hot beverage dispensers at Haringey Council offices (Civic Centre and River Park House), signed by DCR 01.11.10.	1

Submission authorised by: *J Pauer* 11/11/10